

**BRADFORD COUNTY SCHOOL DISTRICT
OUT-OF-ZONE SCHOOL ATTENDANCE POLICY**

**IF ANY OF THE FOLLOWING INFRACTIONS OCCUR, THE FAMILY
WILL BE PLACED ON A PROBATIONARY STATUS.**

INFRACTIONS:

1. Student has four or more unexcused **tardies** during a nine-week grading period.
2. Student has four or more unexcused **absences** during a nine-week grading period.
3. Student has four or more **discipline referrals** to school administrators during a 9 week grading period.
4. **Grades** should also reflect successful academic achievement.

* NOTE: The school site administrator has the right to **excuse a tardy** due to extenuating circumstances. The tardy explanation must be submitted in writing to the school administrator at the time of the tardiness.

PROCEDURE:

1. Parents will be notified of any assigned probationary conditions through a Child Study Team Meeting, which will convey the requirements of the probation. If parents fail to attend a Child Study Meeting then information will be sent through another appropriately documented method such as mail, phone, or letter. This probationary status will last for the remainder of the semester or nine weeks whichever is longer.
2. If probationary conditions are not upheld during the probationary period a Child Study Team Meeting will be held with parents. The student may be denied continued attendance at the school of choice and may be reassigned to the home school if determined appropriate by the school Child Study Team.
3. If the child is reassigned to the home school, the notification of reassignment will be conveyed to the parent by way of parent conference, or through another appropriately documented method, if the parent fails to attend the Child Study Meeting.
4. If a student is reassigned by the noted process, he/she will **lose the privilege** of attending an *out-of-zone* school for the remainder of that year and the following year.

APPEALS PROCESS:

If parent(s) disagree with the reassignment, they may appeal the decision by following the grievance process specified in the Student Code of Conduct. If a parent chooses to appeal a school reassignment, they may remain in the *out-of-zone* school until the grievance process is completed.