



2017-2018
Student/Parent Handbook

Welcome to Bradford Middle!

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Directory

Candace Dent	ISS	966-6705
Tyler Hudson	Guidance Counselor	966-6708
Michelle Jones	Student Records Secretary	966-6713
Kathy Griner	ESE Clerk	966-6707
Karen Stubbs	Cafeteria Manager	966-6711
D'on Jeffers	Front Office Secretary	966-6705
Stephanie Merrill	Principal's Secretary	966-6704
Kitten Denmark	Media Center	966-6712
Cathy Wood	Discipline Clerk	966-6706
TBD	Bookkeeper	966-6759
Officer Bukowski	Resource Officer	966-6758

2017-2018 BMS Bell Schedule



6th-Grade

First Bell	9:00
1st Period	9:04-9:53
<i>Tornado Time</i>	9:57-10:16
2nd Period	10:16-11:05
Lunch	11:09-11:39
3rd Period	11:43-12:32
4th Period	12:36-1:25
5th Period	1:29-2:18
6th Period	2:22-3:11

7th-Grade

First Bell	9:00
1st Period	9:04-9:53
<i>Tornado Time</i>	9:57-10:16
2nd Period	10:16-11:05
3rd Period	11:09-11:58
Lunch	12:02-12:32
4th Period	12:36-1:25
5th Period	1:29-2:18
6th Period	2:22-3:11

8th-Grade

First Bell	9:00
1st Period	9:04-9:54
<i>Tornado Time</i>	9:57-10:16
2nd Period	10:16-11:05
3rd Period	11:09-11:58
4th Period	12:02-12:51
Lunch	12:55-1:25
5th Period	1:29-2:18
6th Period	2:22-3:11

Tornado Territory

Dear Students and Parents of Bradford Middle School,

We are extremely excited as we enter into a new school year. We are striving to work with you as we develop our students and community. We are committed to providing the very best possible educational experience and education for your child.

The *2017-18 Student/Parent Handbook* is a reference tool for the students, parents, and staff at Bradford Middle School. The purpose of the handbook is to provide our family with useful and purposeful information to help build Bradford Middle School into a respectful and safe community of excellence.

BMS MISSION

“The BEST place for the BEST people to work and learn!”

BMS MOTTO

“Show Me the Possibilities!”

BMS STANDARD

“Is there a better way?”

“Is this the best you can do?”

WHAT DOES IT MEAN TO BE BRADFORD STRONG?

R.E.A.L.

- *Rejects Passivity*—Bradford Middle students will be active learners who seek what is true, excellent, and beautiful in and out of the classroom. Students will replace doing nothing or doing what is comfortable with involved action—never giving up and asking the right questions until they have achieved their very best.
- *Expects the Greater Reward*—Bradford Middle students will apply their knowledge to life with integrity and humility. All of life is our classroom. Our students practice what they preach, even when it is hard. Having integrity means doing the right thing no matter the cost and even when no one is looking.
- *Accepts Responsibility*—Bradford Middle students will guard their words, thoughts, and actions, embracing the fact that no one lives or learns in a vacuum. Our actions affect others and a Bradford student is a young man or woman who lives for others. Rather than, “Me first,” Bradford students humbly say, “You first, friend.”
- *Leads Courageously*—Bradford Middle students will be servant leaders always prepared to do good works, sacrificially and unconditionally respecting fellow students, staff, and themselves.

ATTENDANCE

Research shows that the single greatest factor contributing to student achievement is school attendance. While a student who is absent from school may be able to copy missed notes, complete missed assignments, and receive help after school, other important aspects of a lesson are gone forever. Discussion, listening, note-taking, and clarifications are among the important interactions that are irretrievable despite the most sincere efforts at make-up.

School attendance is the responsibility of parents and pupils. Regular school attendance is required between the ages of 6 and 16 (with certain exceptions outlined in *Florida Statutes*, 1003.21) and is the responsibility of the parent. Students have the responsibility to provide the school with an adequate explanation and appropriate documentation indicating the reason(s) for an absence.

1. Parents are responsible for notifying the front office of ALL extended absences of more than three (3) school days.
4. A written notice will be issued upon the tenth (10th) absence to inform parents that the maximum number of absences has been reached.
5. Students are not to be counted absent due to In-School Suspension or for participation in school-sponsored activities.
6. Parents who need to take students on trips should notify the administration in writing prior to the absence whenever possible to obtain school work and have the absence excused.
7. Parents will be notified by FOCUS by telephone for all absences
8. Students who are absent twenty (20) or more days (10 in the first semester) are subject to exclusion from extra-curricular activities (i.e. athletics, co-curricular activities and competitions, field trips, and other after-school activities).

Absence Procedure

Based upon *Florida Statute* 1003.26 and CCSB 4.01 D.4.c the following steps are required when absent from school:

1. Students should bring a written note from parent or guardian containing **ALL** of the following information and present it to the front office, or the absence will be unexcused: Student's name, dates of absence, reason for absence, home phone number and/or parent's cell phone where the parent can be reached during the school day to verify information, and parent's or guardian's legal signature.
2. The student has **three days following his return to school** to bring a note, or the absence remains unexcused.
3. Students who have accumulated more than ten excused absences are required to have a doctor's note to continue having absences excused.

Make-up Work

1. Arrangements for work missed for absences must be made by the student within two days of your return. Students are responsible for contacting teachers. The work will be provided and students will have two days per absence to receive full credit.
2. A zero or reduced grade will be given for work not made up in the allotted time.
3. Assignments may be obtained for students who are absent longer than three (3) school days by calling the front office. Assignments and additional requested materials can be picked up by the end of the next school day. **One full school day** should be allowed before work may be picked up. We respectfully request students planning to return to school the following day not request assignments.
4. Assignments given **prior** to an absence must be made up on the first day returning. Late assignments for an unexcused reason will be graded according to individual teacher's grading.
5. Tests, exams, or major projects assigned prior to unexcused absences, shall be accepted for credit.

CAFETERIA

Students are responsible for picking up after themselves. Misbehavior in the cafeteria will result in disciplinary action being taken. There is no cost for school lunch, but prepayments for extra items may be put into the account of the student.

1. Students must enter the cafeteria in orderly manner—no running.
2. Students receiving school lunch or buying other food items should line up in straight lines—one student behind another. No skipping the line. Students who are bringing lunch from home should go immediately to their seats.
3. Once seated, students should remain seated at their tables until told to clear the table or until an adult comes to dismiss them.
4. Any throwing of food or other items, or any misbehavior in line or at the tables will result in disciplinary action.
5. Talk in a quiet voice and stop talking immediately when an adult speaks on the microphone or raises his hand for quiet.
6. Clean up around your tables before leaving.
7. Wait until your section is dismissed by an adult, then leave quickly and quietly. Remember that there are classes in session when you are going to and from the cafeteria.
8. Do not take food or drinks out of the cafeteria.
9. Students may use the cafeteria restrooms.

CHECK-OUT PROCEDURES

1. In order to leave school during the school day, A PARENT OR AUTHORIZED PERSON must come into the front office to sign the student out. This person **must have a form of ID and be listed in FOCUS** as authorized to check-out the student.
2. Changes to a student's dismissal must be made by 2:00 PM and check-outs end at 2:45 PM.
3. Students arriving after the start of the school day must report to the front office to check in.

CHECK WRITING

Your check is welcome! We accept checks under the following conditions: If your check is returned or rejected for any reason, the BMS bookkeeper will make an attempt to secure funding before turning the insufficient funds over to the school district finance department.

CLINIC

The clinic is open to students who become ill at school, receive an injury, or need to take prescribed medication. Students must have a pass to be admitted in the clinic. A student with pre-existing health problems needs a letter on file stating the problem. A parent must bring in ALL medications in the original container to the clinic. The **ONLY** exception to this will be by prior written arrangement only.

The nurse will give the student a pass to come to the clinic at the appropriate time to take his medication. **UNDER NO CIRCUMSTANCES IS A STUDENT TO BE IN POSSESSION OF PRESCRIPTION OR OVER THE COUNTER MEDICATIONS DURING THE SCHOOL DAY OR AT A SCHOOL FUNCTION.**

The clinic does **not** provide medication **"INCLUDING ASPRIN."**

CONDUCT AND DISCIPLINE PROCEDURES

The Bradford County Student Code of Conduct is available on the district website. All students are expected to conduct themselves at all times in a manner that will contribute to the best interest of the school system and not infringe on the rights of others. A violation of the rule will occur if the improper conduct takes place on the school grounds at any time, off the school grounds at a school activity, function, or event, or en route to or from school on a school bus. Disciplinary action will result for the following instances of misconduct that occur while the student is under school board authority.

Assault and/or Fighting

Violence will not be tolerated under any circumstance. Students involved in physical altercations face suspension from school, possible legal action, placement in the Behavioral Intervention Center, placement in alternative education, or expulsion.

Bullying and/or Harassment

Verbal and/or physical harassment or bullying will not be tolerated and will be dealt with accordingly. Harassment based on race, color, sex, sexual orientation, national origin or disability is a violation of the Student Code of Conduct and improper behavior will be dealt with as provided by the Code of Student Conduct.

Cleanliness

Our classrooms, restrooms, halls and campus are to be kept clean of all trash. You as a student deserve to attend a safe, clean school. Please see that any paper or trash is disposed of properly. We all must take pride in our campus.

Disrespect

A student shall not fail to comply with reasonable directions or requests by authorized school personnel. It is impossible for teaching or learning to take place in a classroom unless good order is maintained. Students are reminded that they must adhere to a code of good behavior, not only for their own benefit, but for the benefit of others as well.

Drugs and Alcohol

Any student apprehended for using, in possession of, or under the influence of illegal drugs, drug paraphernalia, or alcohol will be suspended and be recommended for expulsion, and the police will be notified. All school employees are exempt from any civil liability in reporting to the proper school authority any suspected unlawful uses, possession, or sales of drugs by students.

Any student who has a drug or alcohol related problem may request help from guidance counselors, teachers or administrators without fear of disciplinary action. However, the administration will not tolerate abuse of this help by any student.

Prohibited Items

Items such as skateboards, playing cards, fidget spinners, squirt guns, electronics, or fireworks, are not to be brought to school. Items taken up by the teacher can be sent to the administration to be picked up by a parent at any time or by the student on the last day of class. Students must report to the administrator to arrange for pick-up of confiscated items. Exceptions to this rule must be made in writing by the teacher for special projects only. If an exception is made by a teacher the student must give the item to the teacher for safe keeping before school. Use of any photographic or image recording device on school board property during school and/or extracurricular activities unless it is reasonably considered to be a part of said activity is strictly prohibited. Publication on the internet of any unauthorized image recorded in violation of the prohibitions set forth as school activities is also strictly prohibited and will be deemed to be materially disruptive to the orderly process of the school per se, and will be sufficient reason to impose disciplinary measures. Please refer to your Student Code of Conduct for additional restrictions of photographic devices. The school is not responsible for any items of value not related to the educational process stolen or lost.

Paging Devices/Cell Phones

Students may possess a wireless communication device while the student is on school property or in attendance at a school function for after-hours usage. The wireless communication device must be **powered off and kept in a location out of sight** upon arrival to school and throughout the entire school day or while on school transportation at any time. If the device is "powered on," it is considered as being in "use."

"Usage" of a wireless communication device on campus upon arrival to school or while on school transportation at any time will result in the following disciplinary action:

First offense: Phone confiscated and sent to B.R.T. Student may get phone from B.R.T after school.

Second offense: Phone confiscated and sent to B.R.T. Parent or other authorized adult must pick up phone from school or call to have released to student.

Further offenses: Detention or ISS may be assigned

Criminal penalties may result if a wireless communication device is used in a criminal act (*Florida Statutes* 934.215). Please refer to your Student Code of Conduct for additional restrictions on communication devices.

Physical Contact

The conduct of a Bradford Middle School student reflects one's family, school and community. Physical contact is to be limited to holding hands or brief hugs on school grounds.

Profanity

Profanity will be interpreted as any profane, vulgar, or unnecessarily crude utterance or gesture. Such instances will be referred to the appropriate administrator. Disciplinary action will be assigned for violations.

Safety

Running in or around the building and throwing objects of any kind will not be tolerated.

School Bus Rules for Safety

Students and their parents are provided with school bus rules. Parents are urged to discuss the rules with their child, then to sign acknowledging they have read them. Special permission to ride an unassigned bus to and/or from school is at the discretion of the school and the Bradford County Transportation Department. Special Bus Passes must be dated and signed by the parent and brought to the front office before school.

Tobacco

The use of tobacco products on school property, school buses, school-sponsored field trips, or at any school-sponsored activity, is prohibited by the Florida Law and the regulations of the Bradford County School District. Students carrying tobacco products will be treated as though they were caught using said products and will face disciplinary action. Students in possession of tobacco products are subject to being cited by the Bradford County Sheriff's Office.

Weapons

Weapons, including knives of any kind, are not to be in the possession of the students while on School Board property.

DISCIPLINE PROCEDURES

Violations of the previous rules and/or supplemental rules may result in one or more of the following types of disciplinary action:

1. Counseling
2. Parent conference
3. Referral to Guidance
4. Silent Lunch Detention
5. In-School Suspension
 - a. ISS is used as a means to keep students in school who have infractions that are severe but not severe enough to remove the student from school.
 - b. Students placed on ISS will be restricted to the ISS area and given class assignments being done in the class they miss. CREDIT WILL BE GIVEN for work done in ISS. Students may also be assigned work details on campus.
 - c. Failure to comply with ISS guidelines (disruption, skipping, sleeping, etc.) will result in further disciplinary action.
6. Corporal Punishment
7. Out-of School Suspension
 - a. Sometimes, it becomes necessary to remove a student from the school for the benefit of other students and the school environment. However, suspension is a last resort effort on the part of Bradford Middle School.
 - b. Students on suspension are not to be on campus or at school-sponsored activities. Students on suspension will be considered trespassing if on school grounds for any reason.
8. For students experiencing difficulties at BMS, placement in alternative education may be recommended.
9. Expulsion recommendation to the School District of Bradford County

Expulsion is the removal of the right and of a student to attend a public school under conditions set by the School Board, and for a period of time not to exceed the remainder of the term or school year and one (1) additional year of attendance.

DRESS CODE

Bradford Middle School will continue school uniforms. All students shall be properly groomed and attired when on school property or participating in school activities. Outfits should be tailored in such a manner that because of fit, design, color, texture, or inadequate coverage of the body does not create a classroom or school disruption as determined by the administration.

School officials reserve the right to determine if the county or school dress code is being violated. Specific rules apply to the following:

All students shall conform to the adopted standard. The following items are approved for wear under this program:

1. Students will wear a polo type (shirt with a collar) that meets the following criteria:
 - a. Without logos larger than 1 inch in diameter (logos for school sponsored teams or activities may be worn only with the approval of the principal.).
 - b. Having a maximum of four buttons with the top button at or above the collarbone. Only the top button of shirts may be unfastened.
 - c. All solid colors EXCEPT white will be allowed. No prints, stripes, multi-colors or layers allowed. *Fit should not be too baggy or too tight and should not ride up above the pant waistline nor extend below the top of the thigh.
2. Slacks, shorts, skirts/jumpers, or capris allowed. Colors will be brown, khaki, black, blue or gray.
 - a. Twill cotton type fabric, NO denim.
 - b. Hemmed to within 4 inches to the top of the knee or below. They may not be rolled up.
 - c. Fit should not be too baggy or too tight and shall be secured at the waist either by fit or belt, such that it does not sag below the waist especially during movement.
3. All other rules under the Student Code of Conduct regarding the appropriate wear of clothing for school will still apply under this program. Shirts, pants, slacks, shorts, or skirts will be sized appropriate to the size of the individual.

It is the philosophy and intent of Bradford Middle School for students to demonstrate an appropriate level of attire. Preparing students for life after high school—whether it involves the labor force, post-secondary school or other opportunities is recognized as important. Therefore, the school expects students to set an example in our schools and community.

Students in violation of the dress code will be issued alternative clothing (provided by parent or the school) and sent back to class. Improper clothing will be kept until the end of the day, at which time the school issued. Repeated violations will result in disciplinary action being taken. Our goal is to help students stay in the academic setting. Students will be given the option to call home to have appropriate clothes brought to school or stay in ISS as an absence for the day, but our wish is for students to change quickly and return to the learning in the classroom.

A good rule of thumb: If there is a question whether an outfit would be acceptable, choose another.

EXTRA-CURRICULAR ACTIVITIES, CLUBS & ATHLETICS

All students wishing to participate in extra-curricular activities must maintain an overall minimum **unweighted** GPA of 2.0 or above in courses taken each semester.

Students who are absent twenty (20) or more days (10 in the first semester) are subject to exclusion from extra-curricular activities (i.e. athletics, co-curricular activities and competitions, Field Trips and other after-school activities).

An extensive extra-curricular program is available to all students. Talk to friends, listen to P.A. announcements, read the bulletin boards, and attend functions to become more involved in the variety of activities.

Academic and Co-Curricular Clubs

- Book Club
- Builders Club
- Future Business Leaders of America
- Fellowship of Christian Athletes (You don't have to be an athlete to participate, just a Bradford student!)
- Future Farmers of America
- Girls in Pearls
- Math Club
- National Junior Honor Society
- R.E.A.L. Manhood
- Robotics Club
- Running Club
- Student Government Association
- S.W.A.T.
- Yearbook

All clubs and organizations need funds to conduct routine yearly operations. We are proud to see our students willing to work to raise money. However, we must control the quantity and type of sale for the benefit of the community. Student organizations are not permitted to have door to door sales or sell food items that compete or conflict with the school lunch program.

Student Athletic Policy

A. Athletics are open to all students who meet the following requirements:

1. Scholastic eligibility as set forth in FHSAA By-Laws. (2.0 Cumulative Semester Average).
2. Current (less than one year) Physical Exam (documented by a doctor).
3. Insurance coverage.
4. Parent or guardian permission.
5. Have on file a medical release form.
6. Be a "student in good standing" as determined by the administration of the school.

B. As a Tornado athlete and representative of the school, athletes are expected to:

1. Conduct themselves as ladies and gentlemen at all times.
2. Be well groomed. Coaches will establish dress guidelines for team travel.
3. Be a "Cut Above."

C. Termination of participation during a season.

A student should not be permitted to quit an athletic squad without a conference with the head coach. The coach should know why the student is dropping the sport. When an athlete who is in good standing chooses to quit a team, the athlete is ineligible to participate on another team until the season of the sport he has dropped has terminated, unless given permission by the head coach of the sport the athlete has dropped and the Athletic Director. When a student who is in good standing is cut from a team, the student is eligible at that time to participate in another sport.

If a student is suspended or dismissed from a team for disciplinary reasons, the student is ineligible to participate in any other sport unless granted permission by both coaches and the Athletic Director. Appeals will be handled by the Principal.

D. Dual Participation—An athlete may participate simultaneously on more than one school athletic team provided he has permission from all coaches concerned and the Athletic Director. A "priority sport" must be named.

E. Game Day Attendance—On game day when school is in session, students must be in attendance in order to participate in the event.

F. Suspension From School—An athlete suspended from school is automatically suspended from an athletic team for that period of time. This means the athlete cannot practice or participate in contests until he is reinstated in school. Furthermore, the athlete will not be allowed on the bench during contests while the suspension is in effect.

G. Obligations—If a student has an obligation (uniforms, monetary, etc.) to a team, he/she may not participate on another team until the obligation has been cleared. Lost or mishandled equipment will be charged to the athlete. Extenuating circumstances must be

cleared through the Athletic Director.

- H. Injuries – All athletes should report injuries to the coach responsible so proper treatment or advice can be given.
- I. Training Rules – Each sport will have its own set of rules supplied by the Head Coach. Smoking, drinking, or the use of drugs in or out of season can be cause for not being permitted to try out for a team later in the school year and dismissal from the current team.
- J. Student/Athlete Responsibility – Your participation in athletics is of your own choosing; loyalty to the team, your teammates, coaches, and teachers is your first responsibility. Any participation in unacceptable behavior on or off campus will not be tolerated.

FOOD AND DRINK

Food and drinks of any kind are not allowed in classrooms unless designated by the teacher. Selling candy, gum or any other times on school grounds is prohibited.

GRADING SYSTEM

A – 90 to 100 Superior	4.0
B – 80-89 Excellent	3.0
C – 70 to 79 Good	2.0
D – 60 to 69 Deficient	1.0
F – 59 and below – Failure	0.0

Interim Reports

Interim Progress reports will be posted to Focus half-way through each quarter. This report will notify parents of the student's progress and attendance.

Promotion Requirements

In order to be promoted a student must successfully complete Language Arts, Mathematics, Science, and Social Studies AND a total of five subjects. Students can make up to one credit in Summer School in Language Arts, Mathematics, Science or Social Studies.

Florida Statutes provide for three graduation options including an accelerated eighteen credit diploma. The exercise of the accelerated eighteen credit option needs to be decided prior to entering the ninth grade year. Various Graduation Options are available on our website. Parents and students should contact the Guidance Office for more information on this program and a determination as to whether your child would be eligible and interested in this program and its ramifications.

Report Cards

Report cards will be posted to Focus at the end of each nine weeks' grading period by homeroom teachers. Printed report cards can be requested through guidance.

GUIDANCE SERVICES

The Guidance Department is especially concerned for you. We want you to feel good about school and about yourself, and we provide many services that will guide you through the year. Our counselor will work to help you learn more about yourself, your abilities, and your interests. We encourage all students to come to the Guidance Office which is located near the Main Office. Parents are always welcome, too. We want to help in any way we can.

More than anything, we want you to feel good about yourself. You are a very special person...one of a kind. We want you to grow in to the best person you possibly can.

Parent/Teacher Conferences

In the event you would like to schedule a conference with your child's teachers, you may do so through the Guidance Office.

Schedule Changes

Each year, teachers are hired based on the courses requested by students. If a student, with his advisor's and parents' help, freely chooses to take a course, he obligates himself to that course. Failure to return a schedule form will result in the student being placed in courses remaining **after** all other students have been scheduled.

When making schedule changes after the first ten days of school, these guidelines must be followed:

- a) Parent conference with counselor/teacher.
- b) Leveling must be within the same specific subject.
- c) All leveling must be done by the change of the semester.

Weekly Progress Reports

With a written request from parents, students will use a planner to request a weekly progress report from a teacher(s). The teacher will provide the progress report on Wednesday of the week requested in the planner. The information on the progress report will provide only a report of the weekly progress; it is not designed to show quarter grades to date. The progress report is a means of communications between school and parents which will work if students and parents assume the following responsibilities:

- 1. The Planner should be given to each teacher at the beginning of the class on Wednesday and will be returned to the student at the end of class.
- 2. Teachers will complete the request in the Planner only during the student's regularly scheduled class period.
- 3. Students should take the completed planner home to their parents for appropriate follow-up.

HALL PASSES

Students should not be out of class without a pass from a teacher.

HOMEWORK

Homework is a separate activity to be completed at home as assigned.

HONOR ROLL

There are two Honor Rolls – the “A” Honor Roll which requires all “A’s” and the “B” Honor Roll which requires “B” or better.

LIBRARY RULES

1. Hours are 8:35 a.m. to 3:11 p.m. Monday-Friday.
2. Books can be checked out for a period of 14 days. Students are responsible for the books they check out and will be required to pay for any lost or damaged book. Reference books may be checked out overnight only.
3. Students must have their planner to enter the library except before or after school and must return to the issuing teacher before the end of the period.
4. Students must sign in upon entering the library.
5. Students are expected to conduct themselves in a quiet and orderly manner at all times.

LOST AND FOUND

The school assumes no responsibility for lost articles. When a student loses an article, an inquiry should be made in the front office where all articles found will be turned in. Items not claimed by semester or after summer school will be donated to charity. Students should avoid bringing large sums of money or other valuables to school.

SUPERVISION OF STUDENTS BEFORE AND AFTER SCHOOL

School supervision begins at 8:35 AM. Students must report to the cafeteria or library unless given permission by teacher, coach, or club sponsor to be at another area on campus. *Florida Statute 1003.31* in part states students enrolled in school shall be supervised: during the time she or he is attending school; during the time she or he is on the school premises participating with authorization in a school-sponsored activity; during a reasonable time before and after the student is on the premises for attendance at school or for authorized participation in a school-sponsored activity, and only when on the premises, be under the control and direction of school personnel. “Reasonable time” is further defined in the statute as, “thirty minutes before or after the activity is scheduled or actually begins or ends, whichever period is longer.” It is the parents’ responsibility to provide transportation within thirty minutes of the activity’s conclusion. School Board supervision beyond this limit cannot be assumed.

TARDY POLICY

The administration and faculty at BMS view punctuality as an important aspect of the educational process. Students need to be in classrooms where interruptions are kept to a minimum. Students who are more than five minutes late to class will be considered skipping. Students will be permitted 3 tardies to class per semester. Tardies will be combined for all classes. After the fourth tardy to class, and every tardy after that, a referral will be generated with the following possible consequences: lunch academy, before/after school detention, loss of privileges, and/or ISS. Tardies will begin tracking after the first week of school and again the first week following Christmas break.

Un-Excused/Excused Tardies To School

Students abusing the check-in/check-out procedure (more than 3 excused tardies per quarter), will face disciplinary action unless a doctor’s verification can be obtained. A parent may physically accompany his/her student at the time of check in, and the student will not be subject to disciplinary action. This must be done at the time of the tardy. Students chronically tardy to school or from school will be subject to the school and district’s attendance policy.

TEXTBOOKS

Books that are misplaced, damaged, or lost must be accounted for financially. Students are responsible for all books issued to them. It is to their advantage to see that ALL books are covered upon issue. The good care given to text will result in little need of paying fines. Failure to pay for lost or damaged books may result in suspension from participation in extracurricular activities or repayment of the debt by the pupil through community service activities at the school site as determined by the administration.

TORNADO TIME

Students, teachers, and staff will be expected to stop all activities for the most important 20 minutes of the day. Students will be expected to read at least two novels per nine weeks and complete a book review to be turned in to their language arts teachers for credit. Incentives will be rewarded for those students who go beyond this requirement. Research by leading neuroscientists about the impact of a student reading 20 minutes a day is outlined below:

Student A	Student B	Student C
Reads:	Reads:	Reads:
20 minutes/day	5 minutes/day	1 minute/day
3600 minutes/school year	900 minutes/school year	180 minutes/school year
Exposed to: 1,800,000 words	Exposed to: 282,000 words	Exposed to: 8,000 words
90th percentile	50th percentile	10th percentile

The Cumulative Effect:

By the end of sixth grade Student “A” reads the equivalent of 60 whole school days. Student “B” reads only 12 school days. It takes Student “C” a year to read as many words as what a good reader does in two days. Student “A” develops a wider reading vocabulary that continues to expand and improves comprehension skills. Books offer almost three times as many interesting or complicated words outside the general vocabulary of a sixth grader, compared to even the most educated speakers. Simply relying on conversation to increase vocabulary falls short of what can be gained through reading.

VIDEOTAPING OF STUDENTS

Many students at this school have the opportunity of being videotaped at school. In addition, some videotaping is utilized at local, state, or national conferences or workshops.

If you have an objection to your child’s name or videotape being used for the above purposes, you must notify the school in writing within 48 hours of your child’s enrollment at Bradford Middle School.

VISITORS

Bradford Middle School is a CLOSED CAMPUS. Any person having legitimate business on campus MUST contact the front office and sign in. An unauthorized person (without a visitor’s pass) on any Bradford County campus during school hours is a breach of the *Code of Student Conduct* and/or Florida Statute and subject to arrest by Bradford County Sheriff’s Department for trespassing.

TORNADO CREED



I am an intelligent and assertive student.
My destiny is in my hands.
I will overcome all obstacles which stand in my way.
The decisions I make today will affect the rest of my life.
I will have respect for myself and others.
I will also set a good example for my peers.
Education is my ticket to success.
If I say it can be done, I will achieve my goals.
I AM a Bradford Middle School Tornado!